

Resolution No. 2022-058 N.C.S.
of the City of Petaluma, California

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PETALUMA
APPROVING THE CITY'S COMMUNITY DEVELOPMENT BLOCK
GRANT 2022-23 ACTION PLAN AND AUTHORIZING THE CITY
MANAGER TO SIGN ALL DOCUMENTS REQUIRED BY THE
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the Community Development Block Grant (CDBG) Program, authorized pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended (Act), requires that participating jurisdictions provide for the issuance of grants in order to attain the objective of providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income; and

WHEREAS, the City of Petaluma is an entitlement community under the jurisdiction of the Department of Housing and Urban Development (HUD) CDBG Program; and

WHEREAS, 24 CFR 91.220 requires the City, as an entitlement jurisdiction under the CDBG program, to submit an Annual Action Plan, which is comprised of the community's projected use of CDBG funds to address community needs; and

WHEREAS, all projects and programs that are proposed for CDBG program funding must address one or more of the national objectives of the CDBG program and the priorities of the entitlement jurisdiction's 2020-2024 Consolidated Plan; and

WHEREAS, a public hearing was noticed on March 17, 2022, to announce a community meeting/public hearing on April 18, 2022 to start the process of getting public input on the needs of the low-income community in Petaluma in preparation for drafting the City's 2022-2023 Annual Action Plan; and

WHEREAS, per the City's CDBG Citizen Participation Plan, the City posted information on the proposed 2022-2023 Annual Action Plan and proposed subrecipient projects giving notice of a public hearing on the Annual Action Plan scheduled for April 18, 2022 the March 18, 2022 edition of the Argus Courier, and information on the proposed 2022-2023 Annual Action Plan and proposed subrecipient projects and notice of the April 18, 2022 public hearing on the Annual Action Plan was also posted on the City's website for a period of 30 days prior to scheduled April 18, 2022 public hearing on the Annual Action Plan in order to receive comments from the public; and

WHEREAS, adoption of the City's CDBG Annual Action Plan is exempt from California Environmental Quality Act (CEQA) review because the Public Service Programs funded under the Action Plan are exempt under CEQA Guidelines Section 15061(b)(3), which exempts activities under the common sense rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment, and the proposed programs provide services to the public within existing facilities, with no new development or construction which would alter the built form of the community proposed; and

WHEREAS, repairs planned with the Rebuilding Together Petaluma (RTP) funding allocation are exempt from CEQA in accordance with Section 15301 of the CEQA Guidelines as repair, maintenance, permitting, or minor alteration of existing public or private structures, facilities, mechanical equipment, involving negligible or no expansion of existing or former use, including interior or exterior alterations involving such things plumbing, and electrical conveyances, and restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety; and

WHEREAS, because CDBG program funding is from the federal government, the proposed projects in the Action Plan may also subject to review under the federal National Environmental Policy Act (NEPA); however, NEPA does not require analysis as part of the adoption of the Action Plan; rather, NEPA review is required prior to the initiation of projects subject to NEPA, and therefore, no NEPA review is required at the time of approval of the Action Plan.

NOW, THEREFORE, BE IT RESOLVED by the Petaluma City Council as follows:

1. The above recitals are hereby declared to be true and correct and are incorporated into this resolution as findings of the City Council.
2. Adoption of the CDBG Annual Action Plan is exempt from California Environmental Quality Act (CEQA) review because the Public Service Programs funded under the Action Plan are exempt under CEQA Guidelines Section 15061(b)(3), which exempts activities under the common sense rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The proposed programs provide services to the public within existing facilities. No new development or construction which would alter the built form of the community is proposed.
3. RTP funding allocation are exempt from CEQA in accordance with Section 15301 of the CEQA Guidelines as repair, maintenance, permitting, or minor alteration of existing public or private structures, facilities, mechanical equipment, involving negligible or no expansion of existing or former use, including interior or exterior alterations involving such things plumbing, and electrical conveyances, and restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.
4. Because CDBG program funding is from the federal government, the proposed projects in the Action Plan may also subject to review under the federal National Environmental Policy

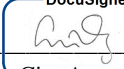
Act (NEPA). However, NEPA does not require analysis as part of the adoption of the Action Plan. Rather, NEPA review is required prior to the initiation of projects subject to NEPA. Therefore, no NEPA review is required at this time.

5. The proposed City of Petaluma CDBG Annual Action Plan is posted on the City website at <https://cityofpetaluma.org/housing-reports-documents/>, and is incorporated into this resolution by this reference, is consistent with the City's 2020-2024 CDBG Consolidated Plan and is approved and adopted for FY 2022-2023.
6. The City Manager, or her designee, is authorized to sign all program documents required by the Department of Housing and Urban Development for the 2022-2023 Annual Action Plan.
7. Should the actual allocation amount of the CDBG entitlement grant funding for the City differ from the published 2022-2023 entitlement amount, the City Manager is authorized and directed to increase/decrease each non-profit sub-recipient's allocation proportionately.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE: I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 18th day of April 2022, by the following vote:

Approved as to
form:
DocuSigned by:


City of Petaluma 048D...

AYES: Barrett, Barnacle, Fischer, Healy, King, McDonnell, Pocekay

NOES: None

ABSENT: None

ABSTAIN: None

RECUSED: None

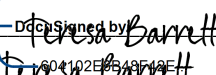
ATTEST:

DocuSigned by:


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Interim City Clerk

DocuSigned by:


604102E6B48F42E...

Mayor

ATTACHMENT #2

2022-2023 C D B G P R O P O S A L S

	Agency	Project Description	Funds Requested	Funds Recommended	Nat'l Objective
1	Petaluma People Services Center	Senior Meals	\$60,000	\$53,280	Services benefiting low-mod income persons
2	Rebuilding Together Petaluma (RTP)*	Safe and Healthy Homes Program - Rehabilitation low-income properties	\$250,000	\$213,338	Improve housing opportunities by preserving existing affordable housing
3	Committee on the Shelterless (COTS)	Emergency Shelter Rehabilitation	\$26,662	\$26,662	Provide housing for special needs population
4	PEP Housing	Vallejo Street Water and Space Heater Replacement	\$345,000	\$0	Preservation of affordable housing
5	Boys & Girls Club	Afterschool program	\$150,000	\$0	Services benefiting low-mod income persons
6	Food for Thought	Meals for those with serious medical conditions	\$10,000	\$0	Services benefiting low-mod income persons
7	City	Intergovernmental transfers / Staff Admin - 14% of allowable admin	\$70,000	\$56,720	N/A
	2022-2023 TOTALS		\$911,662	\$350,000	

**Working in partnership with CDBG applicants, RTP will continue to be the City's main rehabilitation arm, coordinating suppliers and volunteers to respond to the community's rehabilitation needs.*

SUMMARY OF FUNDING RECOMMENDATIONS

1. **The City of Petaluma** is allowed a maximum of \$70,000 (20% of total grant) to administer the CDBG program, under the Administrative Cap rule. The administrative funds can be utilized for salaries; supplies; Block Grant's share of intergovernmental transfers; various consulting agreements, including Petaluma's share of administering the County-wide Continuum of Care Program. The City is reducing the amount of the administrative funding requested from previous years from the allowable 20% of the total funding allocations to 81% of the administrative funding and, the remaining 19% of the administrative funding will be invested in community programs.
 - Staff Recommendation: \$56,720 (16% of total grant)
2. **Petaluma People Services Center (PPSC)** has requested \$60,000 to continue PPSC's Home Delivered Meals Program. PPSC leverages over \$300,000 of other funds for their Meals on Wheels program to provide this valuable service. Through the Home Delivered Meals program, which operates every day of the year, homebound seniors receive a daily hot meal and security check delivered by volunteers, nutritional assessments, and, when needed, individualized counseling by a registered dietician. Due to increased demand and reduced funding, there is a waiting list to provide their Meals on Wheels service to seniors that need it.
 - Total Meals Delivered: 300 unduplicated clients
 - Staff Recommendation: \$53,280
3. **Rebuilding Together Petaluma (RTP)** requested \$250,000 to serve as the City's rehabilitation arm. RTP, previously funded from the PCDC Low-Mod housing set-aside, provides free of charge home repair, home modifications (for disabled persons), and water and energy efficiency services to low and very low-income homeowners and renters, as well as repairs and major maintenance on nonprofit facilities. In the Rebuilding Together Petaluma application it was projected that over \$250,000 of other funds will be leveraged for the program. During a regular operational year, Rebuilding Together utilizes volunteer skilled and unskilled labor estimated at 600 hours. RTP will be coordinating with other nonprofits to address rehabilitation requests from our low-income community.
 - Total number of persons served: 50 HH/ minimum of 50 repair projects
 - Staff Recommendation: \$213,338
4. **Committee on the Shelterless (COTS)** requested \$26,662 to modify existing emergency shelter space at the Mary Isaak Center emergency shelter for adults experiencing homelessness. The proposed modifications include installation of temporary partitions to increase privacy and encourage increased access of available shelter beds by individuals hesitant to enter congregate shelter programs. Additional modifications include installation of additional lighting and window repairs. COTS will coordinate with RTP for most efficient approach to lighting installation and repairs.
 - Total number of persons served: 375 persons
 - Staff Recommendation: \$26,662

Project Not Recommended for Funding - Projects proposed by PEP Housing, the Boys & Girls Club and Food for Thought were not recommended for funding due to oversubscription of the available funds and/or opportunity for increased collaboration with funded organizations/projects to achieve proposed outcomes. The PEP project is large in scope and staff will work with PEP as they pursue a larger project that will include refinancing the property and securing financing for

capital improvements including system upgrades that include electric water/space heating and roof replacement. Staff discussed the program requirements with the Executive Director of Food for Thought, specifically the organization's time required for CDBG program administration. The outcome of the conversation was Food for Thought withdrew its application for funding. Staff connected Food for Thought with PPSC so the agency can participate in the Feed Petaluma Program and provide services to the Petaluma Community. The Boys and Girls Club Program falls into the category of public service and CDBG funding has a 15% cap placed on funding allocation within this category. The City is currently working with the Boys and Girls Club to identify other potential funding sources.

Under the power and authority conferred upon this Council by the Charter of said City.

REFERENCE:

I hereby certify the foregoing Resolution was introduced and adopted by the Council of the City of Petaluma at a Regular meeting on the 18th day of April 2022, by the following vote:

Approved as to
form:

City Attorney

AYES:

NOES: None

ABSENT: None

ABSTAIN: None

RECUSED: None

ATTEST:

Interim City Clerk

Mayor